

Date: 10th October 2016

The Arc
High Street
Clowne
Derbyshire
S43 4JY

Dear Sir or Madam

You are hereby summoned to attend a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on **Tuesday 18th October 2016** at **1000** hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 2.

Yours faithfully




Assistant Director – Governance, Solicitor to the Council and Monitoring Officer

To: Chairman and Members of the Healthy, Safe, Clean and Green Communities Scrutiny Committee

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**HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY
COMMITTEE AGENDA**

**Tuesday 18th October 2016 at 1000 hours in the Council Chamber,
The Arc, Clowne**

Item No.		Page No.(s)
	<u>PART A – FORMAL</u>	
	<u>PART 1 OPEN ITEMS</u>	
1.	<u>Apologies for Absence</u>	
2.	<u>Urgent Items of Business</u>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<u>Declarations of Interest</u>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 20 th September 2016.	3 to 5
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	6 to 12
6.	Update on Environmental Enforcement Initiatives	13 to 16
7.	Work Plan	17 to 19
8.	REMINDER: Joint Scrutiny Training - Making Effective Use of Overview and Scrutiny: A scrutiny skills workshop at Mill Lane, Wingerworth on 3 rd November 2016. This is a full day training session and lunch will be provided. Please can you let Abby Brownsword or Claire Millington know if you will be attending.	
	<u>PART B – INFORMAL</u>	
	The formal meeting of the Improvement Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
9.	Scrutiny Review Work – Where does Public Health fit within Planning Policy	

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Tuesday 20th September 2016 at 1000 hours.

PRESENT:-

Members:-

Councillor S. Peake in the Chair

Councillors J.E. Bennett, T. Cannon, P.A. Cooper, H.J. Gilmour, C.R. Moesby, T. Munro, K.F. Walker and D. Watson

Officers:-

S. Jowett (Streetscene & Waste Services Manager), C. Millington (Scrutiny Officer) and A. Brownsword (Senior Governance Officer)

00285. APOLOGIES

An apology for absence was received from Councillor P. Smith.

00286. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

00287. DECLARATIONS OF INTEREST

There were no declarations of interest.

00288. MINUTES – 26TH JULY 2016

Moved by Councillor T. Munro and seconded by Councillor T. Cannon

RESOLVED that the minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee held on 26th July 2016 be approved as a true and correct record.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

00289. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Members considered the List of Key Decisions and Items to be Considered in Private document.

Moved by Councillor H.J. Gilmour and seconded by Councillor T. Cannon
RESOLVED that the List of Key Decisions and Items to be Considered in Private document be noted.

00290. UPDATE ON CORPORATE PLAN TARGET: H 10 – SUSTAIN STANDARDS OF LITTER CLEANLINESS TO ENSURE 96% OF STREETS EACH YEAR MEET AN ACCEPTABLE LEVEL AS ASSESSED BY LOCAL ENVIRONMENT QUALITY SURVEYS (LEQS)

The Streetscene & Waste Services Manager gave a presentation which informed Members of the methods used to formulate an LEQS. There were four elements: litter, detritus, weeds and dog fouling. Sites were graded A to D and split into different uses.

It was noted that the weather conditions in this year had meant that weeds were prolific, a full programme of spraying had taken place utilising the quad bikes. There had been a problem with one of the quads and another was to be purchased so that the Authority could keep two on the road. Members asked who was responsible for clearing the weeds once the weedkiller had taken effect. It was noted that once the weeds had died, they were classed as detritus and the Council would clear them up.

900 checks were carried out per annum over the different land categories and on street parking could affect weed spraying. Leaflet drops made a difference, but were labour intensive.

If litter could be attributed to a school, some educational work could be carried out and it was noted that this was an area that that could benefit from more resources. A review of the litter pick areas was being carried out and it was felt that litter pickers could be included on the Cleansing Teams. Once the green bin collections had been suspended, the teams would be utilised for rural lane clean ups.

It was noted that some Residents Associations may be willing to help with leaflet drops prior to road sweeping/weed spraying.

Moved by Councillor S. Peake and seconded by Councillor H.J. Gilmour
RESOLVED that the report be noted.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

00291. WORK PLAN

The Healthy, Safe, Clean and Green Communities Scrutiny Committee Work Plan was circulated for Members' information.

Moved by Councillor S. Peake and seconded by Councillor H.J. Gilmour

RESOLVED that the report be noted.

The formal meeting concluded at 1053 hours and members then met as a working party to continue their review work. The working party concluded at 1118 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 30th September 2016

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.bolsover.gov.uk. The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A M Syrett - Leader
Councillor M Dooley – Deputy Leader
Councillor T Connerton
Councillor B R Murray-Carr
Councillor K Reid
Councillor J Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for meetings of Executive in 2016/17 are as follows:

2016	2017
	3 January
	30 January
	27 February
31 October	27 March
28 November	24 April
	22 May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
CCTV To consider future options for CCTV in the District	Executive	October/November 2016	Report of Councillor K Reid, Portfolio Holder for Community Cohesion, Audit, Legal and Governance	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Vehicle Replacements To approve the purchase of vehicle replacements utilised within Streetscene Services	Executive	July - October 2016	Report of Councillor B Murray-Carr, Portfolio Holder for Environment	Assistant Director – Streetscene	Yes – involves savings or expenditure of £50,000 or more.	Public
Medium Term Financial Plan	Executive	October 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Public
Fixed Lines and Calls Contract To accept a tender for provision of fixed telephony,	Executive	November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	ICT Manager	Yes – involves savings or expenditure of £50,000 or more.	Public

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
broadband and call costs following completion of a procurement exercise						
Mobile Telephony Contract To accept a tender for the provision of mobile telephony and call costs following completion of a procurement exercise	Executive	November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	ICT Manager	Yes – involves savings or expenditure of £50,000 or more.	Public
Bolsover Safe and Warm Scheme To approve contractors to upgrade district Heating Systems.	Executive	September / November 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Land Sales	Executive	October 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Public

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
The Provision of Asbestos Surveying and Sampling Services utilising the EEM framework for Bolsover District Council	Executive	October 2016	Report of Councillor J Ritchie, Portfolio Holder for Housing and IT	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Development of a mountain bike trail and length of surfaced greenway within a number of woodland plantations to the north of the A617 at Bramley Vale known as Stockley Ponds / Glapwell Countryside Site. Both accessed from the Stockley Trail	Executive	October 2016	Report of Councillor M. Dooley, Portfolio Holder for Corporate Plan, HR and Leisure	Assistant Director - Leisure	Yes – involves savings or expenditure of £50,000 or more.	Public
Irrecoverable Arrears over £2,500 To approve write-off of irrecoverable arrears	Executive	October/November 2016	Report of Councillor T Connerton, Portfolio Holder for Customer Services and Revenues and Benefits	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
Development Proposal Investment opportunity for the Council aimed at delivering new homes across the District	Executive	October/November 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs
Funding Proposal To consider the opportunity to provide commercial loans to fund development	Executive	October/November 2016	Report of Councillor A Syrett, Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs

Initiatives completed for Bolsover District - 2015/16

Corporate Plan Target: Annually undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering or fly tipping.

Bolsover	Event			
MAY 2015				
16th May 2015 Saturday Attended by AG	Pinxton Parish Fun Day, PR event Contact: CVP Coalfields Community			
JUNE 2015				
22nd June 2015 Monday Attended by AG/SJ	Pear Tree Estate, Shirebrook Contact: CVP Coalfields Community			
23rd June 2015 , Tuesday Attended by AG/SJ	Pleasley Pit Country Park Contact: Derbyshire Countryside Rangers			
28th June 2015 Sunday Attended by AG/SJ	Bolsover Gala Day, Hornscliff Park, PR event Contact:			
JULY 2015				
7th July 2015 Tuesday Attended by AG/SJ/RH	PDSA Pet Check/ Microchipping/ responsible dog ownership – Bolsover Contact: PDSA			
10th July 2015 Friday Attended by AG/RH/ES	PDSA Pet Check/ Microchipping/ responsible dog ownership – The Hub, South Normanton Contact: PDSA			

SEPTEMBER 2015				
5th September 2015 Saturday Attended by AG/RH	Rhubarb Farm, Langwith, Annual Show Contact: PR Event			
25th September 2015 Friday Attended by SJ and ES	SHIP event (Shirebrook Health Information Point) Contact: Jane Sheppard 07769 954722			
MARCH 2016				
10th March 2016 Thursday Attended by KR, AY, RH, AG & SJ	Hornscroft Park, Bolsover (enforcement initiative – dog fouling)			
23rd March 2016 Wednesday Attended by KR, AY, RH, AG & SJ	Creswell Model Village Green (enforcement initiative – dog fouling/littering)			
March 2016 Attended by KR	Tallys End, Barlborough (enforcement initiative /CCTV surveillance – Littering)			
TOTALS	11 x BDC			

ENVIRONMENTAL DESPOILMENT – ACTION PLAN

Focus Area	Action	By Who
<p>1. Environmental Despoilment Education and Awareness raising, including producing a rolling programme of events, news articles and initiatives.</p>	<ul style="list-style-type: none"> a) Undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering and fly tipping (Corporate Plan Target). b) Environmental Health (EHT) & Streetscene (SST) Teams undertake joint educational activities at schools throughout the District(s); particularly, in areas with despoilment 'hot spots'. c) Produce biannual district wide media articles to raise awareness of environmental despoilment and cleanliness issues via 'The News' and 'In Touch' and/or other media streams. d) Utilise social media in the education of relevant target groups. e) Work in partnership with Parish & Town Councils to promote and support community groups in the undertaking of local litter picks and clean-ups. f) Coordinate where possible, District, Parish and Town Council resources to ensure effective deployment of street cleansing resource. g) Dog Wardens/Environmental Enforcement Technical Officers, CAN Rangers and Community Recycling Promoters to participate, where relevant, in Elected Member\estate walkabouts and community events. 	<p>ADS EHM</p>
<p>2. Proactive enforcement of fly tipping, littering and dog fouling and feedback to relevant parties interested in outcomes of incidents.</p>	<ul style="list-style-type: none"> a) Establish a joint (EHT\SST) mobile CCTV camera deployment program across District's fly-tipping and littering 'hot spots'. b) Intelligence/evidence obtained by SST passed to EHT in prescribed manner to ensure continuity of evidence and evidential tests are met. c) Progress and/or outcome of enforcement actions communicated to SST and other relevant stakeholders. d) Where appropriate, utilise social media to gather information in the identification of offenders. e) Publicise enforcement outcomes\successes via hard publications and electronic media channels. 	<p>ADS EHM</p>

Focus Area	Action	By Who
3. Education and enforcement of businesses in their duty of care requirements for litter and refuse arising from businesses activity.	a) Where appropriate, require landowners and businesses to keep relevant land clear of refuse and litter by use of enforcement powers (i.e. Community Protection Notices). b) Provide advice to businesses on duty of care responsibilities to ensure such premises have effective waste management arrangements in place. c) Coordinate Environmental Health, Streetscene and CAN Rangers existing duties to ensure effective and efficient use of resource. d) Provide training to relevant front line staff in evidence gathering. e) Identify and adopt good practice where applicable including relevant government recommendations and guidance.	ADS EHM

Legend

ADS – Assistant Director Streetscene
 EHM – Environmental Health Manager

July 2016

Healthy, Safe, Clean and Green Communities Scrutiny Committee

Work Plan – 2016 - 2017

Date of Meeting	Items	Lead Officer	Notes
<p>24th May 2016 11.00 am</p>	<ul style="list-style-type: none"> • Quarter 4 Performance Monitoring • Health Update – Focusing on the Director for Public Health Annual Report • Scrutiny reviews 2016/17 – selection and scoping exercise 	<p>Kath Drury, Information, Engagement and Performance Manager/Jane Foley – JAD, Customer Service & Improvement</p> <p>Mandy Chambers, Public Health, DCC</p> <p>Claire Millington, Scrutiny Officer.</p>	
<p>28th June 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Update on the Community Cohesion project • Enforcement Policy (Joint Environmental Health Service) • Approve Scoping Document for Scrutiny Review. 	<p>Deborah Whallett – Housing Needs Manager & Mariola Babinska – Community Cohesion Officer</p> <p>Sharon Gillott – Environmental Health Manager.</p> <p>Claire Millington, Scrutiny Officer.</p>	

<p>26th July 2016, 11.00 am</p>	<ul style="list-style-type: none"> • Quarter 1 Performance Monitoring • Leisure Survey Results • Closure of Bolsover Hospital Consultation. 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Sarah Bingham – Senior Sports Development Officer.</p>	
<p>20th September 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Update on Corporate Plan Target - H10 Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS). 	<p>Steve Brunt – Joint Assistant Director Streetscene</p> <p>Steve Jowett – Joint Streetscene and Waste Services Manager</p>	
<p>18th October 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Update on Environmental Enforcement Initiatives 	<p>Sharon Gillott – Environmental Health Manager</p>	
<p>15th November 2016, 11.00 am</p>	<ul style="list-style-type: none"> • Quarter 2 Performance Monitoring 	<p>Kath Drury, Information, Engagement and Performance Manager</p>	
<p>13th December 2016, 10.00 am</p>			
<p>17th January 2017, 10.00 am</p>	<ul style="list-style-type: none"> • Sustainable Communities Strategy Update. • A Healthy Bolsover – Update on the Action Plan 	<p>Pam Brown, Chief Executives and Partnerships Manager</p> <p>Pam Brown, Chief Executives and Partnerships Manager</p>	

14 th February 2017, 11.00 am	<ul style="list-style-type: none"> Quarter 3 Performance Monitoring 	Kath Drury, Information, Engagement and Performance Manager	
14 th March 2017, 10.00 am			
19 th April 2017, 10.00 am CHECK PURDAH FOR COUNTY ELECTIONS!!	<ul style="list-style-type: none"> Annual Review of the Community Safety Partnership 	Deborah Whallett – Housing Needs Manager & Jo Selby – Community Safety Officer.	MEMBERS HAVE REQUESTED THAT NO OTHER ITEMS ARE TO BE ADDED TO THIS AGENDA
16 th May 2017, 11.00 am	<ul style="list-style-type: none"> Quarter 4 Performance Monitoring 	Kath Drury, Information, Engagement and Performance Manager	

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (11 Members)

Councillors; - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Phil Smith, Ken Walker, Deborah Watson.